### महाराष्ट्र शासन

विभागीय सहसंचालक (उच्च शिक्षण),कोल्हापूर विभाग, कोल्हापूर. राजाराम महाविद्यालय परिसर, विद्यानगर, कोल्हापूर ४९६ ००४

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फोन नं. (०२३१) २५३५४००/२५३५४५४

फॅक्स : (०२३१) २५३५४००

जा.कं.विससं/उशि/कोवि/आस्था/वारसा हक्क नेमणूक/२०२१/ 480% वाचा -

14. 17 SEP 2021

- १. सामन्य प्रशासन विभाग शासन परिपत्रक क्र.बीसीसी-२००२/१९५२/प्र.क्र.६५/२००२/१६-ब दि.१.१०.२००३
- २. सामाजिक न्याय च विशेष सहाय्य विभाग, शासन परिपत्रक क्र.सफाई-२०११/प्र.क्र.३२७/विघयो-२ दि.२१.१०.२०११
- ३. सामाजिक न्याय व विशेष सहाय्य विभाग, शासन परिपत्रक क्र.सफाई-२०१४/प्र.क्र.०७/महामंडळे दि.२६.०२.२०१६
- ४. श्री. सुरज चाचेला यांचा दि. ४.११.२०२० ग्रेजीचा अर्ज
- ५. राजाराम महाविद्यालय, कोल्हापूरचे पत्र क्र.रामको/आस्था-२/२०२१/१३४९ दि. ८.१२.२०२०
- ६. संचालनालयाचे पत्र क्र.२५२१ लापास/प्र.क्र./प्रशा-२/५७०३ दि. २५.३.२०२१

### नियुक्ती आदेश

उपरोक्त क्र.१ ते ३ मधील परिपत्रकान्वये शासकीय कार्यालयातील सफाई कामगार म्हणून काम केलेल्या कर्मचा-यांचे वारसांना वारसा हक्काने नोकरीत समावून घेणेच्या सुचना दिलेल्या आहेत. या अनुषगांने के. अशोक भिमराव वाघेला, त्यांचे वारस मुलगा श्री. सुरज अशोक वाघेला, यांना वारसा हक्काने सामावून घेणेबाबत उपरोक्त क्र. ४ च्या अर्जान्वये विनती केली आहे. वरील बार्बीचा विचार करुन नियुक्ती प्राधिकारी तथा विभागीय सहसंचालक, उच्च शिक्षण, कोल्हापूर विभाग, कोल्हापूर या नात्याने प्राप्त असले अधिकाराचा वापर करुन श्री. सुरज अशोक वाघेला, यांना त्यांच्या नावासमोर दर्शिविलेल्या विकाणी विभागीय सहसंचालक, उच्च शिक्षण, कोल्हापूर विभाग, कोल्हापूर कार्यालय हे गट-ड संवर्गातील प्रयोगशाळा परिचर, या पदावर तात्युरत्या स्वरुपात नियुक्तीचे आदेश निर्गमीत करीत आहेत.

अ.क्र.	सफाई कामगार म्हणून काम केले कर्मचा-याचे नांव	मृत्यू दिंनाक	उमेदवाराचे पूर्ण नांव व पता व सेवानिवृत्त/मृत कर्मचा-यांशी नाते	नेमणूक दिलेले ठिकाण
3	5	3	8	4
3	कै. अशोक भिमराव वाघेला, मु. पो. सांगाव नाका, ता. कागल, जिल्हा. कोल्हापूर	२०,९,२०२०	श्री. सुरज अशोक वाघेला, मु. पो. सांगाव नाका, ता. कागल, जिल्हा. कोल्हापूर (मुलगा)	राजाराम महाविद्यालय, कोल्हापूर

उपरोक्त उमेदवारांची नेमणूक ही खालील अटी व शर्तीच्या अधिन राहून करण्यात येत आहे.

- सदरची नेमणूक अगदी तात्पुरत्या स्वरुपात आणि हंगामी असून न्यायालयीन, प्रशासकीय इत्यादी कारणाने कोणतीह
   सूचना न देता रद्द केली जाईल.
- २. नेमणूकीचे पदी हजर झाल्यानंतर संबंधीतास वैद्यकीय तपासणीसाठी जिल्हाशल्य चिकित्सक यांचेकडे पाठविणेत येहूल वैद्यकीय तपासणीअंती अपात्र ठरविल्यास त्यांच्या सेवा आपोआप संपुष्टात येतील.
- नेमणूक केलेल्या पदावर हजर होण्यापूर्वी त्यांना शैक्षणिक अर्हतेसंबंधीची मूळ प्रमाणपत्रे तसेच मागासवर्गीय असल्याबाबतची मूळ प्रमाणपत्रे सादर करावी लागतील.
- 8. उमेदवराची नियुक्ती ही त्यांनी शैक्षणिक अर्हतेबाबतचे मूळ दाखले तसेच दोन मान्यवर व्यक्तीचे त्यांच्या वर्तणूकीसंबंधी दाखले आणि संबंधित जिल्हयाच्या जिल्हा पोलीस प्रमुखांचा त्यांचा पूर्व इतिहास व वर्तणूकीसंबंधीचा दाखला सादर करण्याच्या अटीवर अवलंबून आहे.
- ५. उमेदवारास महाराष्ट्र नागरी सेवा नियमावलीतील सध्या प्रचलीत नियम व वेळोवेळी निर्गमित होणारे शासकीय नियम लागू रहातील.
- ६. उमेदवाराची पती/पत्नी हयात असतांना दुसरा विवाह करता येणार नाही. तसे आढळल्यास तात्काळ सेवा समाप्त करण्यात येतील.
- ७. उमेदवार जर खाजगी अथवा शासकीय सेवेत असेल तर त्यांनी प्रस्तुत सेवेत रुजू होण्यापूर्वी त्या सेवेचा यथास्थिती राजीनामा देणे अथवा त्यापदावरुन कार्यमुक्त होणे आवश्यक आहे.
- ८. उमेदवारास जर शासकीय सेवेचा राजीनामा दयावयाचा झाल्यास तीन महिन्याची आगावू नोटीस देणे आवश्यक आहे. अथवा एक महिन्याच्या वेतनाइतकी रक्कम शासकीय कोषागारात भरणा केली पाहिजे.
- ९. शासनाने विहित केलेले नेमणूकीबाबतचे नियम त्यांच्यावर बंधनकारक राहतील.
- उमेदवारास या कार्यालयाच्या पूर्व परवानगी शिवाय कोणत्याही परीक्षेला बसता येणार नाही अगर शैक्षणिक अर्हता वाढविता येणार नाही.
- ११. शासन निर्णय सामान्य प्रशासन विभाग क्र.बीसीसी २०११/प्र.क्र.१०६४/२०११/१६-ब्र, दि.१२.१२.२०११ अन्वये उमेदवाराने नियुक्ती आदेश प्राप्त इसल्यानंतर नियुक्ती आदेशाच्या विनाकापासून सहा महिन्याच्या आत आपल्या जात प्रमाणपत्राची यैथता संबधित जात "जात पडताळणी समितीकडून " प्राप्त करुन घेणे आवश्यक आहे. जर त्यांनी विहित मुदतीत जात पडताळणी प्रमाणपत्र कार्यालयास उपलब्ध करुन दिले नाही. तर उक्त कालावधी संपताच त्यांची सदर पदावरील सेवा कोणतीही पूर्वसूचना न देता समाप्त करण्यात येतील.

- १२. शासन निर्णय वित्त विभाग क्रमांक अनियो/२००५/१२६/सेवा-४ दिनांक ३१.१०.२००५ नुसार नव्याने नियुक्त होणा-या उमेदवारांना "नवीन परिभाषित अंशदान निवृत्ती योजना" लागू ठरेल.
  - १३. उमेदवारांने या नियुक्ती ओदशाच्या १५ दिवसांचे आत नेमणूकीच्या पदावर रुजू व्हावे. काही अपरिहार्य

कारणास्तव सदर मुदतीत रुजू होणे शक्य नसल्यास तसे कळवून मुदतवाढ आगावू मंजूर करुन घेतली पाहिजे.वरील मुदतीत त्यांनी विभागीय सहसंचालक, उच्च शिक्षण, कोल्हापूर या कार्यालयास काहीही कळविले नाही. तर त्यांना कोणतीही पूर्वसूचना न देता त्यांचा नियुक्ती आदेश रद्द करण्यात येईल.

१४. त्यांना नेमणूकीच्या पदावर हजर होतांना कोणत्याही प्रकारचे प्रवास भत्ते/खर्च देय राहणार नाहीत.

- १५. यापुढे लाड-पागे सिमतीच्या शिफारशीनुसार वारसा हक्काने नेमणूकीसाठी या नियुक्ती आदेशाचा आधार घेता येणार नाही याची नोंद घ्यावी.
- १६. उमेदवाराने रुजू होण्यापूर्वी भारतीय घटनेशी एकनिष्ठ राहण्याची शपथ घेतली पाहिजे.
- १७. वरील सर्व अटींचे अनुपालन करणेची लेखी हमीपत्र रु.१००/- रुजू होतेवेळी सबंधीत कार्यालयात सादर करणे.

विभागीय सहसंचालक, (उच्च शिक्षण) कोल्हापुर विभाग,कोल्हापुर.

प्रात, श्री. सुरज अशोक वाघेला, मृ. पो. सांगाव नाका, ता. कागल, जिल्हा. कोल्हापूर,

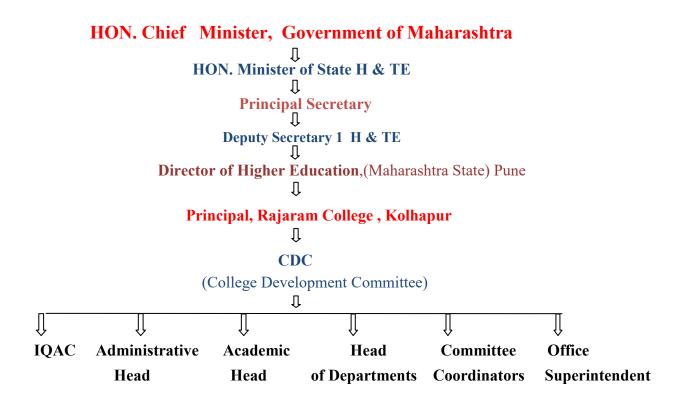
प्रत - मा.शिक्षण संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे यांना माहितीस्तव सविनय सादर प्रत आवश्यक कार्यवाहीस्तव -

१) मा.प्राचार्य, राजाराम महाविद्यालय, कोल्हापूर

२/- सदर उमेदवार हजर होताना त्यांच्याकडून आदेशात नुमूद केलेल्या सर्व कागदपत्राची पूर्तता करुन घेवून नंतरच हजर करून च्यावे. तसेच सर्व कागदपत्रे/प्रमाणपत्रे मुळ प्रतीवरुन तपासण्यात यावीत. तसेच सर्व कागदपत्रंची एक छायांकित स्वतः साक्षांकित करुन त्याची प्रत या कार्यालयास सादर करावेत. त्याच प्रमाणे मागासवर्गीय उमेदवारांच्या बाबतीत जात वैधता पडताळणी बाबत उमेदवारांनी सादर केलेली कागदपत्रे जात पडताळणी समितीकडे पाठविण्याची जबाबादारी संबंधीत कार्यालय प्रमुखाची राहील.

- २) आस्थापना व लेखा विभाग, प्रस्तुत कार्यालय
- ३) मा. कोषागार अधिकारी, कोल्हापूर

#### **ORGANOGRAM**



#### **Types of Committees**

1.Administrative : (16)

**Committees** 

**2.** Academic : (17)

**Committees** 

3. Statutory Committees: (7)

4. Extracurricular : (30)

**Committees** 

# Rajaram College, Kolhapur

## **Committees for Academic Year 2020-21**

S. N.	Name of the Committee	Co-ordinator & Member	rs	Nature of the work of the Committee
	(A) STATUTORY COM	MITTEES		
1	College Development Committee	Dr. A. S. Khemnar Dr. Ashok Ubale Dr. Y. C. Attar Dr. H. N. Kathare Dr. B. D. Bhosale Dr. A. R. Patil Shri. S. D. Bhandigare	Principal, Chairman Joint Director Co-ordinator, IQAC Member Member Member Member	To monitor and redress overall functioning of the college     To gear up NAAC related college development and academic activities
2	Internal Complaints Committee (Women) {As per Central Govt. Act 2013}	Dr. A. B. Salunkhe Dr. K. A. Mali Dr. S. V. Rode Shri. S. V. Pathare Smt. Tanuja Shirpurkar	Co-ordinator Member Member Member Member	<ul> <li>To develop gender unbiased environment in the campus</li> <li>To redress the complaints of lady students / Staff on the campus.</li> <li>To develop healthy atmosphere among students and staff</li> <li>To submit the report to IQAC</li> </ul>
3	Staff on Students Council {As per MUA 2016}	Shri. S. V. Pathare Dr. A. J. Bodake Dr. V. M. Deshmukh Dr. B. D. Bhosale Dr. A. U. Patil Smt. N. N. Lad	Co-ordinator Member Member Member Member Member	To coordinate with students council and function as per MUA 2016 To organize workshop for leadership development among students To submit the report to IQAC
4	Special Reservation Cell (Standing Committee)	Dr. K. A. Mali Dr. J. S. Lad Dr. V. M. Deshmukh Shri. A. N. Mandlik Shri. N. G. Ingawale	Co-ordinator Member Member Member Member	<ul> <li>To develop religious / caste unbiased environment among students</li> <li>To make aware the students regarding various facilities that are provided by the Central/State Govt. &amp; UGC</li> <li>To submit the report to IQAC</li> </ul>

5	Discipline, Grievance & Redressal Committee {As per MUA 2016}	Dr. B. D. Bhosale Dr. V. M. Deshmukh Dr. V. K. Bite Shri. S. V. Pathare Student Representative(M) Student Representative(F)	Co-ordinator Member Member Member Member Member	<ul> <li>To maintain proper discipline &amp; peace on the campus</li> <li>To make necessary arrangement to redress the problems raised in the college &amp; on the campus</li> <li>To submit the report to IQAC</li> </ul>
6	Anti-Ragging Committee {As per SU Statues}	Dr. V. M. Deshmukh Heads of the Concern Department & Co- ordinators of the Admission Committees	Co-ordinator Member	<ul> <li>To make students aware about anti-ragging cell</li> <li>To take required necessary action in case of any such incidence</li> <li>To submit the report to IQAC</li> </ul>
(B)	ADMINISTRATIVE COMM	HTTEE		
1	Purchase, Financial Norms, Audit Report& Fund Utilization Committee	Dr. L. D. Jadhav Shri. Zapathe Dr. K. A. Mali Dr. A. S. Khomane Dr. O. B. Pawar Shri. A. P. Marale Dr. L. P. Bhopale Shri. A. N. Mandlik Dr. H. D. Dalavi	Co-ordinator Member Member Member Member Member Member Member Member Member	<ul> <li>To look after the whole process of purchasing the goods, miscellaneous materials, chemicals &amp; glassware by following the GR &amp; rules of govt. of Maharashtra.</li> <li>To prepare an audit report of the financial expenditure</li> <li>To submit the report to IQAC</li> </ul>
2	E-Tender Committee	Dr. L. D. Jadhav Dr. A. S. Khomane Dr. L. P. Bhopale Shri. S. A. Sonawane Smt. Sonali S. Patil (Clerk)	Co-ordinator Member Member Member Member	<ul> <li>To fallow the GR, rules and regulations of purchasing to complete the process within time to meet the needs of various departments in the college</li> <li>To submit the report to IQAC</li> </ul>

3	Library Committee	Dr. O. B. Pawar Shri. S. V. Pathare Dr. R. A. Kadakane Dr. T. K. Udgirkar Dr. H. D. Dalavi	Co-ordinator Member Member Member Member	<ul> <li>To develop easy access for finding books &amp; journals</li> <li>To subscribes new journals whenever necessary</li> <li>To solve the problem in issuing the books to students</li> <li>To enrich the book bank scheme</li> <li>To help librarian for purchase &amp; maintenance of books &amp; journals</li> <li>To help in the preparation of AQAR</li> <li>To submit the report to IQAC</li> </ul>
4	Maintenance, Cleanliness, Beatification & Campus Development Committee	Shri S. V. Pathare Dr. A. J. Bodake Dr. A. S. Khomane Dr. V. M. Deshmukh Dr. A. R. Patil Dr. B. D. Bhosale Dr. V. K. Bite Dr. S. M. Sangale Smt. N. N. Lad	Co-ordinator Member Member Member Member Member Member Member Member Member	<ul> <li>To arrange for &amp; look after the cleanliness of the campus, and report to concerned authorities</li> <li>To make available the master plan of the whole campus</li> <li>To develop a map (protected) of the campus the plan of building according to master plan</li> <li>To develop rode side plantation of golden duranta in the campus</li> <li>To develop ornamental garden in the front &amp; back side of the main building</li> <li>Plantation of various shady, fruiting &amp; ornamental plants on the campus</li> <li>To conduct environmental audit</li> </ul>
	Research, Consultancy & Extension Activities Committee	Dr. A. R. Patil Dr. K. K. Patankar Dr. S. V. Rode Dr. B. D. Bhosale Dr. V. M. Ingole Dr. A. P. Parale Dr. J. A. Chavan	Co-ordinator Member Member Member Member Member Member Member Member	<ul> <li>To submit the report to IQAC</li> <li>To submit the Minor/Major Project to the concerned funding agencies for financial assistance</li> <li>To make available the necessary information in prescribed formats required for submitting proposal to UGC/DST/MOEF/other agencies</li> <li>To develop necessary research environment</li> <li>To organize the workshop an preparation of proposals of MRP/Workshops/Seminars/Conference</li> <li>To submit the report to IQAC</li> </ul>

6	Botanical Garden Committee	Dr. A. R. Patil Dr. A. S. Khemnar (Principal) Dr. A. P. Parale Dr. S. M. Sangale Shri. S.B. Jadhav	Co-ordinator Member Member Member Member	<ul> <li>To establish and look after the botanical garden and its maintenance.</li> <li>To submit the report to IQAC</li> </ul>
7	U. G. C. Proposal Committee	Dr. K. K. Patankar Dr. S. V. Rode Dr. B. D. Bhosale Dr. A. R. Patil Dr. V. M. Ingole Dr. A. P. Parale Dr. J. A. Chavan	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To prepare a plan for submitting various proposals to UGC within a stipulated time span.</li> <li>To make necessary arrangement for computer &amp; internet facility to each department through U.G.C.</li> <li>To assess the proposals of MRP/Workshops/Conferences &amp; submit to the UGC</li> <li>To Submit report to IQAC</li> </ul>
8	Girls Hostel	Smt. D. A. Dhavane Smt. Dr. A. B. Salunkhe Smt. Dr. L. P. Bhopale Smt. Dr. A. P. Parale Smt. N. N. Lad Smt. R. R. Tangadi Smt. Dr. S. V. Rode	Co-ordinator Secretary Member Member Member Member Member	<ul> <li>To admit the students in hostel by following rules &amp; regulation of college, university, UGC&amp; govt. of Maharashtra</li> <li>To make necessary arrangements in hostel to accommodate the students.</li> <li>To provide required furniture &amp;safe drinking water.</li> <li>To arrange meetings of students along with committee</li> </ul>
	Boys Hostel	Shri. S. Z. Jadhav Dr. V. K. Bite Dr. K. A. Mali Shri. S. S. Gade Shri. D. P. Marale Dr. H. D. Dalavi	Co-ordinator Secretary Member Member Member Member	<ul> <li>members at least twice in the term.</li> <li>To maintain discipline &amp; peace in hostel and on the campus</li> <li>To prohibit ragging of students in hostel</li> <li>To Submit the report to IQAC</li> </ul>
	Minority Girls Hostel	Dr. Y. C. Attar Dr. K. K. Patil Dr. A. R. Patil Dr. A. U. Patil Dr. V. M. Ingole Smt. N. N. Lad Dr. H. N. Kathare	Co-ordinator Member Member Member Member Member Member Member	

9	Scholarships & Student's Aid Fund Committee	Dr. P. D. Talap Dr. A. U. Patil Shri. S. S. Gade Smt. N. N. Lad Dr. H. D. Dalavi Dr. U. S. Bhagwat Shri. A. A. Jadhav	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To look after and help to the process of scholarship</li> <li>To make aware the students for getting various scholarships from different funding agencies</li> <li>To Submit the report to IQAC</li> </ul>
10	Central Dead Stock & Write off Committee	Dr. A. S. Khomane Dr. L. D. Jadhav Smt. N. N. Lad Dr. O. B. Pawar Shri. A. N. Mandlik Shri. Amrut Patil	Co-ordinator Member Member Member Member Member Member	<ul> <li>To write off unrepairable equipment's and instruments of all the departments, and college from time to time</li> <li>To Submit the report to IQAC</li> </ul>
11	Photo & Publicity	Dr. V. M. Deshmukh Dr. S. V. Rode Dr. R. A. Kadakane Dr. V. K. Bite Dr. H. D. Dalavi	Co-ordinator Member Member Member Member	<ul> <li>To look after the publicity of activities &amp; events conducted by the college in newspapers &amp; electronic media</li> <li>To collect &amp; preserve photographs of all events in the college.</li> <li>To Submit the report to IQAC</li> </ul>
12	Income Tax	Dr. K. A. Mali Dr. T. K. Udgirkar Smt. A. S. Patil Dr. A. B. Salunkhe	Co-ordinator Member Member Member	<ul> <li>To calculate the income tax of the college staff and to submit the report to the account section of the college</li> <li>To look after the quarterly submission of the income tax to the income tax department</li> <li>To make available the form no 16 to all staff members in the college</li> <li>To look after the various issues regarding income tax submission</li> </ul>
13	Pay Fixation & CAS Committee	Dr. A. S. Khomane Dr. K. A. Mali Dr. H. N. Kathare Dr. Y. C. Āttar Dr. M. A. Kale	Co-ordinator Member Member Member Member	<ul> <li>To guide the teacher for preparing proposals for CAS.</li> <li>To scrutinize the received proposal &amp; take follow-up.</li> <li>To Submit the report to IQAC</li> </ul>
14	Prospectus Committee	Dr. H. N. Kathare Shri. S. V. Pathare Dr. P. U. Lande Shri. S. B. Jadhav Dr. M. A. Kale	Co-ordinator Member Member Member Member	To prepare prospectus as per the rules & regulation of University& State Govt. stating the information of the college, various courses offered by the college, fee structure of various courses, offered by the college in junior and senior college

15	Web-site, Information & Technology and Students Feedback Committee	Dr. P. U. Lande Shri. S. V. Pathare Dr. O. B. Pawar Shri A. P Marale Shri. S. S. Gade Dr. M. A. Kale	Co-ordinator Member Member Member Member Member Member	<ul> <li>To Submit the report to IQAC</li> <li>Preparation, distribution &amp; collection of feedback forms and analysis &amp; submission of yearly feedback report to IQAC</li> <li>To act aliser between college and web developer</li> <li>To keep website updated time to time</li> <li>To Submit the report to IQAC</li> </ul>
16	Industrial /Institutional Collaboration and MoU Committee	Dr. A. R. Patil Shri S. V. Pathare Dr. R. S. Shikalgar Dr. K. K. Patankar Dr. P. U. Lande	Co-ordinator Member Member Member Member	<ul> <li>To develop collaboration with industries/ various research institutes for students internship and training program</li> <li>To Submit the report to IQAC</li> </ul>

	Internal Quality Assurance Cell (IQAC)	Dr. A. S. Khemnar	Principal,	To Control of the Act Depositors
1	Administrative Members Teacher Members	Shri. A. N. Mandlik Dr. H. N. Kathare Dr. O. B. Pawar Dr. A. P. Parale Dr. H. D. Dalavi Dr. K. K. Patankar Dr. P. U. Lande		<ul> <li>To function as per defined norms of NAAC Bangalore U.G.C.</li> <li>To prepare a IQAR of every academic year and submit the same to NAAC office within the stipulated time period</li> <li>To give necessary suggestions to the co-ordinators of different criteria</li> <li>To take the review of recommendations and suggestions that are given by peer team in IInd cycle of reaccreditation</li> </ul>
	Non-teaching Member Parent member Industrial members Student Member	Dr. P. K. Kodolikar Dr. G. B. Kolekar Mr. Mansing Pawar Dr. H. V. Deshpande		
	Co-ordinator	Dr. Y. C. Attar	Co-ordinator	
2	RUSA Committee	Dr. A. S. Khemnar Dr. Ashok Ubale Dr. L. D. Jadhav Shri. S. V. Pathare Dr. A. S. Khomane Dr. P. U. Lande Shri. S. A. Sonawane Dr. S. M. Sangale	Director J.D. Kolhapur Co-Ordinator Member Member Member Member Member Member	<ul> <li>To coordinate RUSA activities</li> <li>To prepare proposals as per guidelines of RUSA office and submit the same</li> <li>To submit the report to IQAC</li> </ul>

3	University Affiliation& Non-grant Courses Committee	Dr. B. D. Bhosale Dr. Y. C. Attar Dr. H. N. Kathare Dr. A. J. Bodake Smt. D. A. Dhavane Dr. R. A. Kadakane Dr. K. K. Patankar Dr. A. R. Patil Dr. K. A. Mali	Co-ordinator Member Member Member Member Member Member Member Member Member	<ul> <li>To look after the whole process of affiliation of various subjects/courses.</li> <li>To submit continuation and natural growth process forms of all non-grant courses/subjects as per university rules and regulations</li> <li>To preparing of all types of necessary documents for university affiliation committee</li> <li>To get affiliation for all non-grant subjects/courses</li> <li>To Submit the report to IQAC</li> </ul>
4	Rain Water Harvesting, Electricity, Water Distribution & Utility	Dr. A. S. Khomane Shri. S. V. Pathare Dr. V. K. Bite Dr. L. P. Bhopale Dr. A. B. Salunkhe Dr. O. B. Pawar Shri. A. M. Mandalik	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To look after the rain water harvesting unit regularly.</li> <li>To make the provision of utilization of harvested water for garden or wherever required</li> <li>To submit the report to IQAC</li> </ul>
5	Disaster Management	Dr. J. S. Lad Dr. T. K. Udgirkar Shri. R. P. Surywanshi Smt. N. N. Lad Shri. A. N. Mandlik	Co-ordinator Member Member Member Member	<ul> <li>To organize the programmes of disaster managements for the students as well as staff</li> <li>To take necessary action in such undue situation if happen in the college</li> <li>To submit the report to IQAC</li> </ul>
6	Staff Council	Dr. H. N. Kathare Dr. S. Z. Jadhav	Co-ordinator Member	To arrange the meeting of staff council (First working & Last working day)

Staff Club, Welfare and Professional Development Committee	Dr. S. V. Rode Smt. S. A. Jadhav Dr. K. K. Patil Dr. H. D. Dalavi Dr. J. A. Chavan Dr. T. K. Udgirkar Smt. S. S. Magdum	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To maintain harmonious atmosphere in both teaching &amp; non-teaching staff.</li> <li>To organize programme in above respect</li> <li>To submit report to IQAC</li> </ul>
I-Card Committee	Smt. A. U. Patil Smt. N. N. Lad & Co-ordinators of All Admission Committees	Co-ordinator Member Member	<ul> <li>To collect the information required for I – Card from concerned Admission Committees</li> <li>To guide the I – Cards prepare from the agency decided by following the rules &amp; regulations</li> </ul>
University and College Examination & Evaluation And Credit System	Dr. A. J. Bodake Dr. R. S. Shikalgar Shri. S. S. Gade Dr. A. B. Salunkhe Dr. S. M. Sangale Smt. N. N. Lad Dr. L. P. Bhopale Dr. H. D. Dalavi Shri. Ram Mahundale	Director Co-ordinator Member Member Member Member Member Member Member Member	<ul> <li>To prepare a plan for internal university examinations in mid semester&amp; term end</li> <li>To take follow up of University, With reference to examination</li> <li>To make necessary arrangements required for examination</li> <li>To solve the queries those are raised during examination</li> <li>To coordinate internal examinations.</li> <li>To organize two test of every class per semester</li> <li>To prepare an examination scheduled of college</li> <li>To prepare and declare the result within time</li> </ul>
College Examination & Resu	ult Records Committee		<ul> <li>To organize the Board &amp; University examination as per</li> </ul>
Junior Arts / Science	Smt. R. I. Shaikh Shri. R. P. Suryawansi Smt. S. S. Magdum	Co-ordinator Member Member	Board/University scheduled     To keep result records of University examination and internal examination     To submit the report to IQAC
	I-Card Committee  University and College Examination & Evaluation And Credit System  College Examination & Rese	Professional Development Committee  Smt. S. A. Jadhav Dr. K. K. Patil Dr. H. D. Dalavi Dr. J. A. Chavan Dr. T. K. Udgirkar Smt. S. S. Magdum  I-Card Committee  Smt. A. U. Patil Smt. N. N. Lad & Co-ordinators of All Admission Committees  Dr. A. J. Bodake Dr. R. S. Shikalgar Shri. S. S. Gade Dr. A. B. Salunkhe Dr. S. M. Sangale Smt. N. N. Lad Dr. L. P. Bhopale Dr. H. D. Dalavi Shri. Ram Mahundale  College Examination & Result Records Committee Junior Arts / Science  Smt. R. I. Shaikh Shri. R. P. Suryawansi	Professional Development Committee  Smt. S. A. Jadhav Dr. K. K. Patil Dr. H. D. Dalavi Dr. J. A. Chavan Dr. T. K. Udgirkar Smt. S. S. Magdum  Member Dr. A. J. Bodake Dr. R. S. Shikalgar Shri. S. S. Gade Dr. A. B. Salunkhe Dr. S. M. Sangale Smt. N. N. Lad Member

	Senior Arts	Dr. T. K. Udgirkar Dr. S. V. Rode Dr. V. M. Ingole Smt. D. A. Dhavane Smt. N. N. Lad	B.A. I B.A. II B.A. III M.A. I & II (Home Sci.) M.A. I & II (Psychology)	
	Senior Science	Dr. A. U. Patil Dr. S. M. Sangale Dr. P. D. Talap Dr. A. J. Bodake	B.Sc. I B.Sc. II B.Sc. III M. Sc. I & II	
	Senior Commerce	Dr. H. N. Kathare Dr. H. N. Kathare Dr. H. N. Kathare	B. Com. I B. Com. II B. Com. III	
10	Attendance Committee			
	Arts	Dr. T. K. Udgirkar Smt. V. M. Ingole Shri. V. S. Adat Smt. S. S. Magdum	Co-ordinator Member Member Member	
	Science	Dr. L. P. Bhopale Dr. A. B. Salunkhe Shri. A. A. Jadhav Shri. R. P. Suryawansi	Co-ordinator Member Member Member	<ul> <li>To collect the attendance record from respective departments</li> <li>To keep the class wise record of attendance</li> <li>To take necessary steps for improvement of attendance</li> <li>To submit the report to IQAC</li> </ul>
	Commerce	Dr. H. N. Kathare	Co-ordinator	
11	Time Table Committee			To prepare faculty wise time – table along with allotment
	Arts	<b>Dr. R. S. Shikalgar</b> Shri.V. S. Adat	Co-ordinator Member	of lecture halls.  To look after the availability of halls and necessary furniture
	Commerce	Dr. H. N. Kathare	Co-ordinator	To submit the report to IQAC

	Science	Dr. K. K. Patil Shri. U. S. Bhagwat	Co-ordinator Member	
	Parent - Teacher Meet & 1	Feedback		
12	Senior Science	Dr. A. U. Patil Dr. S. M. Sangle Dr. A. J. Bodake Dr. J. A. Chavan Dr. P. D. Talap	Co-ordinator Member Member Member Member	
	Junior Science	Shri. A. A. Jadhav Shri R. P. Suryawansi Shri. U. S. Bhagwat Smt. R. R. Tangadi	Co-ordinator Member Member Member	Organizing parent teacher meet Counseling of students with special needs
	Senior Arts	Smt. N. N. Lad Dr. T. K. Udgirkar Shri. S. S. Gade	Co-ordinator Member Member	<ul> <li>To take measures to improve attendance</li> <li>To Submit the report to IQAC</li> </ul>
	Junior Arts	Smt. S. S. Magdum Shri. V. S. Adat	Co-ordinator Member	
	Senior Commerce	Dr. H. N. Kathare	Co-ordinator	
13	Alumni Meet & Feedback Committee	Shri. S. V. Pathare Smt. S. A. Jadhav Dr. K. K. Patil Dr. A. R. Patil Dr. P. U. Lande Shri. S. S. Gade	Co-ordinator Member Member Member Member Member	<ul> <li>To conduct alumni meet</li> <li>To coordinate between alumni &amp; present students</li> <li>To Submit the report to IQAC</li> </ul>
14	Science Association	Dr. K. K. Patankar Smt. A. S. Patil Smt. S. A. Jadhav Dr. J. S. Lad Dr. S. M. Sangale Dr. P. D. Talap Dr. J. A. Chavan	Co-ordinator Member Member Member Member Member Member	<ul> <li>To conduct activities related to science like lectures/science exhibitions etc.</li> <li>To Submit the report to IQAC</li> </ul>

	Departmental Clubs	Name of Club		
	Department of English	English Literary Association	HOD	
	Department of Hindi	Hindi Literary Association	HOD	
	History, Economics, Sociology & Political Sci.	Social Science Association	Shri. S. S Gade (Co-ordinator)	
	Department of Microbiology	Bio-vision Club	HOD	
	Department of Zoology	Eco-Prithvi Club	HOD	
	Department of Botany	Green World	HOD	
	Department of Geology	Gems - The Geology Club	HOD	
	Department of Mathematics	Mathematic Club	HOD	<ul> <li>To develop interest amongst the students regarding iterature</li> <li>To provide opportunities to the students for the same.</li> </ul>
	Department of Physics	Astronomy Club	HOD	To prepare students for debate &elocution competitions etc.  To prepare students related extinities.
	Department of Chemistry	Chem-Club	HOD	<ul> <li>To conduct subject related activities.</li> <li>To Submit the report to IQAC</li> </ul>
	Boy's Hostel	Sanskar Mandal	Hostel Rector	
	Department of Geography	Geography Mandal	HOD	
	Silverfish Reading Club	Dr. A. R. Patil		
	Tracking	Dr. B. D. Bhosale		
	Kaleidoscope Club	Dr. A. J. Bodke		
	Commerce Association	Dr. H. N. Kathare		
	Environment Science			
	Senior College	Dr. A. R. Patil	Co-ordinator	<ul> <li>To conduct activities related to environment science subject</li> <li>To give the environment project for the students</li> </ul>
	Junior College	Shri. U. S. Bhagwat Smt. S. S. Magdum	(Science) (Arts)	<ul> <li>To collect the project and assess the same as per University rules</li> <li>&amp; submit marks to the University</li> <li>To Submit the report to IQAC</li> </ul>

XI Arts	Dr. M. A. Kale	Co-ordinator
XI Science	Shri. U. S. Bhagawat	Co-ordinator
	Shri. R. P. Suryawansi	Member
	Shri. V. S. Adat	Co-ordinator
XII Arts	Shri. A. A. Jadhav	Member
XII Science	Smt. R. R. Tangadi	Co-ordinator
	Shri. S. B. Jadhav	Member
B.A.I	Shri. S. S. Gade	Co-ordinator
	Dr. T.K. Udgirkar	Member
	Dr. V. M. Ingole	Member
	Dr. A. R. Patil	Co-ordinator
B.Sc. I	Smt. S. A. Jadhay	Member
	Shri, S. V. Pathare	Member
	Dr. K. K. Patankar	Member
	Dr A. S. Khomane	Member
	Dr. V. M. Deshmukh	Co-ordinator
B.A. II	Dr. R. A. Kadakane	Member
	Smt. D. A. Dhavane	Member
	Dr. B. D. Bhosale	Co-ordinator
B.Sc. II	Dr. J. S. Lad	Member
	Dr. A.U. Patil	Member
	Dr. S. M. Sangale	Member
	Dr. L. P. Bhopale	Member
B.A.III	Dr. K. A. Mali	Co-ordinator
	Dr. S. V. Rode	Member
	Smt. N. N. Lad	Member
B. Sc. III	Dr. K. K. Patil	Co-ordinator
	Dr. A. P. Parale	Member
	Smt. A. S. Patil	Member
M.A.I & II (Psy)	Head of Department	Co-ordinator
M.A. I&II (H.Sci)	Head of Department	Co-ordinator

- To look after the whole process of admission
- To sign each form of admission in capacity of committee member as and when required
- Proper guidance &counseling of students while admitting the students to concerned class.
- Students should be made aware of the attendance in day to day schedule of curriculum and extracurricular activities as well.
- Student should be made aware of compulsory uniform &Identity Card.
- To prepare and distribute admission lists.

	M.Sc. I&II (Chemistry)	Head of Department	Co-ordinator	
	B. Com I	Dr. R. S. Shikalgar Dr. P. D. Talap	Co-ordinator Member	
	B.Com II	Dr. O. B. Pawar Dr. J. A. Chavan	Co-ordinator Member	
	B.Com III	Dr. H. D. Dalavi Shri. S. A. Sonawane	Co-ordinator Member	
D	EXTRA - CURRICULAR A	ACTIVITIES		
1	Magazine Committee	Dr. R. A. Kadakane Dr. A. J. Bodake Dr. V. M. Deshmukh Dr. V. K. Bite Dr. S. M. Sangale Shri. S. A. Sonawane Student Representative	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To make aware students regarding writing of poems and allied literature</li> <li>To collect and edit the literature from students and staff members as well</li> <li>To get the material type and edit from the respective vender which will be decide after following rules and regulations of purchase either by calling the questions or by the following process of e- tender for the same</li> <li>To publish the annul magazine by the end of academic year particularly on last working day</li> <li>To make the provision of distribution of annual magazine through the staff of library</li> <li>To submit the report to IQAC</li> </ul>
2	Prize Distribution	Dr. K. K. Patil Smt. A. S. Patil Dr. T. K. Udgirkar Smt. N. N. Lad Shri. S. S. Gade Shri. D. P. Marale Dr. A. U. Patil Smt. D. A. Dhavane	Co-ordinator Member Member Member Member Member Member Member Member	<ul> <li>To collect the list of meritorious students from the concern dept. in the field of academics, cultural activities, sports, extracurricular activities etc.</li> <li>To decide the format the prices the distributed to the students example in the form the trophy, books etc.</li> <li>To organize the programme of annual prize distribution ceremony and prepare a proper planning for its successful organization</li> <li>To submit the report to IQAC</li> </ul>

3	Youth Festival Committee  Cultural Programme &	Dr. V. M. Deshmukh Dr. A. J. Bodake Dr. K. K. Patankar Dr. A. U. Patil Smt. N. N. Lad Shri. U. S. Bhagwat Shri. A. M. Deshmukh Dr. A. J. Bodake	Co-ordinator Member Member Member Member Member Member Member Co-ordinator	To make aware students regarding various activities in cultural
4	Rajaram Mahotsav Committee	Smt. S. A. Jadhav Dr. S. V. Rode Dr. V. M. Deshmukh Dr. A. U. Patil Dr. A. R. Patil Shri. S. V. Pathare Shri. A. M. Deshmukh	Member Member Member Member Member Member Member Member	<ul> <li>other related programmes</li> <li>To make awareness amongst students for participation in various activities of youth festival</li> <li>To accompany the students participants wherever necessary</li> <li>To submit the report to IQAC</li> </ul>
5	Ladies Association	Smt. S. A. Jadhav Dr. L. P. Bhopale Dr. A. J. Bodake Dr. L. D. Jadhav Dr. A. U. Patil Dr. A. P. Parale	Co-ordinator Member Member Member Member Member	<ul> <li>To look after the facilities of girls/ ladies common room</li> <li>To organize a workshop for women empowerment for girls students and ladies staff</li> <li>To Submit the report to IQAC</li> </ul>
6	Debate, Elocution, Essay & Poem Competition	Dr. R. A. Kadakane Dr. T. K. Udgirkar Dr. V. M. Deshmukh Dr. B. D. Bhosale Shri. S. S. Gade Smt. D. A. Dhavane	Co-ordinator Member Member Member Member Member	<ul> <li>To motivate students to participate in various competitions</li> <li>To organize such competitions in college.</li> <li>To Submit the report to IQAC</li> </ul>
7	Sports Committee	Shri. S. V. Pathare Dr. J. S. Lad Smt. S. S. Magdum Shri U. S. Bhagwat Shri. S. A. Sonawane Smt. A. P. Parale Dr. M. A. Kale	Co-ordinator Member Member Member Member Member Member Member	<ul> <li>To motivate students to participate in various sports events.</li> <li>To conduct sports events &amp; competitions in college</li> <li>To Submit the report to IQAC</li> </ul>

8	Students Welfare		D. D. D. Dharala	<ul> <li>To attend various camps/concerned organized by the university.</li> </ul>
	N.C.C. N.S.S.	Dr. V. K. Bite (MAH 1) Smt. D. A. Dhavane Dr. V. M. Deshmukh	Dr.B.D.Bhosale (MAH 5) Dr. S. V. Rode	<ul> <li>To implement the programmes effectively &amp; efficiently.</li> <li>To make necessary arrangement for implementing society oriented programmes through the schemes.</li> </ul>
	Earn and Learn Scheme	Dr. V. M. Ingole  Shri. S. A. Sonawane Dr. V. M. Deshmukh Dr. B. D. Bhosale Dr. A. U. Patil Dr. V. K. Bite	Co-ordinator Member Member Member Member	<ul> <li>To follow the rules &amp; regulations of Battalions and central Govt. regarding the same.</li> <li>To develop interest about the course amongst students.</li> <li>To develop interest amongst students to attend the camps of State/national level.</li> <li>To look after earn &amp;learn scheme in college.</li> <li>To make the awareness amongst of the students from economical weaker section regarding participation in earn and learn scheme</li> <li>To Submit the report to IQAC</li> </ul>
9	Career Guidance, Counseling, Campus Interview, Personality Development & Placement Cell	Dr. A. J. Bodake Shri S. S. Gade Dr. L. P. Bhopale Dr. A. U. Patil Shri. D. P. Marale Smt. D. A. Dhavane Smt. N. N. Lad	Co-ordinator Member Member Member Member Member Member	<ul> <li>To guide the students for career development with proper counseling</li> <li>To look after all the arrangements regarding campus interviews. To bring all the above to the notice of students</li> <li>To Submit the report to IQAC</li> </ul>
10	Academic & Administrative Audit Committee	Dr. K. K. Patil Dr. Y. C. Attar Dr. R. S. Shikalgar Dr. T. K. Udgirkar Dr. H. N. Kathare Shri. Sharad Golait	Co-ordinator Member Member Member Member Member	<ul> <li>To Prepare a academic calender</li> <li>To take follow up and execution of academic calendar, checking teacher's diaries, attendance and time table.</li> <li>To submit the report to IQAC</li> </ul>
11	Sachetana Mandal	Shri. S. S. Gade Dr. V. M. Ingole	Co-ordinator Member	

12	Vivekwahini	Dr. S. V. Rode Smt. D. A. Dhavane	Co-ordinator Member	
13	Lead College Activity	Dr. J. S. Lad Dr. Y. C. Attar Dr. T. K. Udgirkar Shri. S. Z. Jadhav Smt. D. A. Dhavane	Co-ordinator Member Member Member Member	<ul> <li>To follow the guidelines of the university regarding lead college activities to organize the programmes as per the directions of university</li> <li>To submit the report to IQAC</li> </ul>
14	Competitive Exam Cell	Dr. V. K. Bite Shri. S. S. Gade Shri. D. P. Marale Smt. D. A. Dhavane	Co-ordinator Member Member Member	<ul> <li>To make the awareness in students regarding competitive examination like MPSC &amp; UPSC</li> <li>To organize the lectures of resource persons in various filed to boost the knowledge and confidence of students</li> <li>To submit the report to IQAC</li> </ul>
15	Health committee	Smt. D. A. Dhavane Dr. V. M. Deshmukh Dr. B. D. Bhosale Dr. V. K. Bite Dr. A. B. Salunkhe	Co-ordinator Member Member Member Member	<ul> <li>To follow the norms regarding health laid down by the university and as expected by NAAC.</li> <li>To develop awareness about health amongst the students.</li> <li>To submit the report of complete medical checkup of the students admitted to first year B.A. /B. Com./B.Sc. As well as students residing in hostels.</li> <li>To maintain the health center on the campus.</li> <li>To liaison with doctors of the health center</li> <li>To make available first aid box in the college, office, library and sport dept.</li> <li>To procure medicines for health center</li> <li>To Submit the report to IQAC</li> </ul>
16	Excursion & Tour Committee	Dr. A. R. Patil HOD of Concern Dept.	Co-ordinator Member	<ul> <li>To take prior permission of Hon. Director, Higher Education, Maharashtra State, Pune for tour.</li> <li>To follow rules &amp; regulations of Govt. of Maharashtra regarding the same.</li> <li>To submit the detailed programme of tour to the college office</li> <li>To make the necessary arrangements of Railway concession forms. To organize tours for staff.</li> <li>To Submit the report to IQAC</li> </ul>

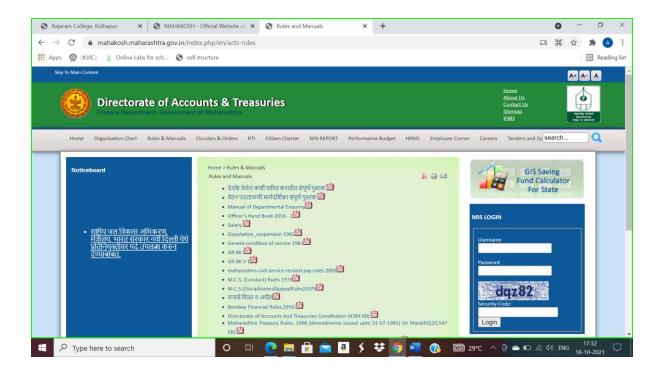
17	Anniversary & Important Events Celebration	Shri. S. S. Gade Dr. H. D. Dalavi	<b>Co-ordinator</b> Member	<ul><li>To organize the same as per G.R.</li><li>To Submit the report to IQAC</li></ul>
18	Event Record Committee	Shri. S. A. Sonawane Smt. S. A. Jadhav Dr. S.V. Rode Dr. A. U. Patil Smt. A. S. Patil Smt. S. S. Magdum Smt. R. I. Shaikh	Co-ordinator Member Member Member Member Member Member	<ul> <li>To keep the systematic record of various activities that are being organize by college throughout the year</li> <li>To submit the report to IQAC</li> </ul>
19	CHB & Work Load Committee	Dr. H. N. Kathare Dr. A. J. Bodake Smt. D. A. Dhavane All HOD's	Co-ordinator Member Member Member	<ul> <li>To collect the information workload of various subjects from respective dept. of college</li> <li>To give the advertisement in the newspaper as per the requirements of various dept.</li> <li>To distributes the application forms to various subject to the respective dept. for preparation of merit list</li> <li>To prepare interviewed scheduled for the same</li> <li>To prepare required format and to make the necessary arrangement to the interview</li> <li>To prepare prescribed format of appointment letter of lectures to be appointed on CHB</li> <li>To prepare proper format of workload as per GR and rules of govt. of Maharashtra</li> <li>To submit the report to IQAC</li> </ul>
20	College Academic Autonomy Committee	Dr. Y. C. Attar Dr. K. K. Patil Dr. L. D. Jadhav Shri. S. V. Pathare Dr. P. U. Lande Smt. N. N. Lad	Co-ordinator Member Member Member Member Member	To take necessary action as per the guidelines of UGC, University & Govt. of Maharashtra  To get the autonomous status for the college  To submit the report to IQAC

	Academic Vigilance Committee			
21	Sr. Arts	Dr. T. K. Udgirkar	Co-ordinator	To take the review of day to day curricular and extra-curricular
	Sr. Science	Smt. S. A. Jadhav	Co-ordinator	activities that are the being in the college
	Sr. Commerce	Dr. H. N. Kathare	Co-ordinator	<ul> <li>To make aware the students for attending daily lectures and practical</li> </ul>
	Jr. Arts	Shri. V. S. Adat	Co-ordinator	<ul> <li>To collect the information from concern dept. regarding the attendance of the students</li> </ul>
	Jr. Science	Smt. R. I. Shaikh	Co-ordinator	To submit the report to IQAC
22	Data Management &	Dr. P. U. Lande	Co-ordinator	
	e-governance Committee	Dr. O. B. Pawar	Member	
		Dr. S. M. Sangale	Member	
		Shri. S. A. Sonawane	Member	
		Smt. S. M. Farukhi	Co-ordinator	
23	Data Verification	Dr. R. S. Shikalgar	Member	
23	Committee	Dr. H. D. Dalavi	Member	
		Dr. A. U. Patil	Member	
24	Information Technology,	Shri. A. P. Marale	Co-ordinator	
	Networking & AMC	Dr. A. S. Khomane	Member	
	Committee	Dr. L. P. Bhopale	Member	
		Smt. Sonali S. Patil	Member	
25	Academic E-content	Dr. V. K. Bite	Co-ordinator	
	Progeamme	Dr. R. S. Shikalgar	Member	
		Dr. L. P. Bhopale	Member	
		Dr. A. P. Parale	Member	
26	Remedial Coaching	Shri. S. Z. Jadhav	Co-ordinator	
	Committee	Smt. N. N. Lad	Member	
		Dr. P. D. Talap	Member	
		Smt. D. A. Dhavane	Member	
		Smt. S. A. Jadhav	Co-ordinator	
27	Mentor Mentee Scheme	Smt. N. N. Lad	Member	
		Dr. P. D. Talap	Member	
		Dr. A. B. Salunkhe	Member	
		Dr. H. D. Dalavi	Member	

28	Diagnostic Test, Bridge Course, Certificate Course & Human Values and Ethics	Dr. A. U. Patil Dr. S. V. Rode Smt. N. N. Lad Dr. A. P. Parale Shri. S. S. Gade Smt. V. M. Ingole	Co-ordinator Member Member Member Member Member	
29	Academic Head	Dr. Y. C. Attar		To supervise and help for the academic work of the college
30	Administrative Head	Dr. H. N. Kathare		To supervise and help for the administrative work of college

Note-There will be no change or alteration in above mentioned committees

्रिशंतप्रकार्य जलप्राप् सहसिद्धालय,कोल्हापूर



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